Primary Follow-up (K-2)  
Math Their Way  
First time participants:  
EDM 201 B  
Math Their Way, Part 2  
Second time participants:  
EDM 203 B  
Piaget in the Classroom, Part 2  

Intermediate Follow-up (3-6)  
Math a Way of Thinking  
First time participants:  
EDM 211 B  
Math a Way of Thinking, Part 2  
Second time participants:  
EDM 213 B  
Brain Compatible Teaching, Part 2  

Leaders wishing credit must print Robert Baratta-Lorton’s name as the Instructor Name. Your form will be signed after you submit your packet to the Center after the last session. Leaders may not earn LMU credit.
Processing Transcripts

Signature, Date, and Grade

• SIGN: Follow-up leaders sign each participant’s registration form on the instructor’s signature line. Only one follow-up leader’s name is needed. (Do not sign your own form or your co-leader’s. For your own form print Robert Baratta-Lorton on the Instructor Name line. Submit your form to the Center for the official signature.)

• DATE: Write the month, day, and year of the last class in the space provided below the grade.

• GRADE: Assign the correct grade for the type of credit chosen. Do not assign grades for yourself or your co-leader. The only grades you may record on a participant's form are: A, N/A, Audit, or I.

<table>
<thead>
<tr>
<th>Type of Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>• 3 semester units (Center)</td>
<td>A</td>
</tr>
<tr>
<td>• 2 CEU</td>
<td>A</td>
</tr>
<tr>
<td>• 20 Clock Hours</td>
<td>A</td>
</tr>
<tr>
<td>• 2 semester units (LMU)</td>
<td>N/A (not applicable)*</td>
</tr>
<tr>
<td>• Audit forms</td>
<td>Audit**</td>
</tr>
<tr>
<td>• Incomplete</td>
<td>I</td>
</tr>
</tbody>
</table>

*LMU will assign a grade and provide a transcript.
** All Canadian follow-ups are AUDIT.

• Write an “A” on the grade line if participants attend more than half the scheduled contact hours. If a participant misses 4-9 hours, a make-up project must be submitted in order to receive a grade.

• Any participant who is taking the class for Center credit or CEUs and who has missed more than half of the contact hours (10 hours or more) will receive an “Incomplete.” Enter an “I” on the grade line.

• LMU students are required to attend all sessions.

• Alphabetize all participant forms by last name. Keep the leader forms separate from participant forms.

• Submit the LMU Attendance Roster directly to LMU. List all students who are taking the course from LMU. Students need to submit their own pre-enrollment forms and checks to LMU.

Distributing Transcripts at Last Meeting

• Tear off the white copies from all participant forms. Keep the white copies together and send to the Center after the last class.

• Give each participant the pink and yellow copies of the transcript.

• Some participants may prefer a computer copy of their Center transcript. Advise participants to wait at least a month after the last session before requesting an official transcript. It is helpful if they indicate they have just completed a follow-up class so they receive the most current transcript information. The fee is $5.00.

Your Notes...